

Minutes of a meeting of Burneside Parish Council held by ZOOM on Tuesday 1st September 2020 at 7pm.

Present were Councillors Pennie Ridyard (Chairman), Phil Alder, Julie Huck, Will Huck, and Brian Smith, District Councillor Pat Bell and Parish Clerk Kevin Price. Apologies for absence were accepted from Councillor Derrick Wade (leave of absence).

20/53 Requests for Dispensations: None.

20/54 Declarations of Interest:

Councillors Julie and Will Huck declared a personal interest in Agenda item 6f, regarding flooding at Carling Steps.

20/55 Minutes:

The minutes of the meeting held on 7th July 2020, having been circulated were accepted as a true record and signed by the Chairman.

20/56 Council Vacancies:

There have been no expressions of interest in the four remaining vacancies.

20/56 Finance:

- a. The cash and budget statements to 31st August 2020 were noted and all payments listed, made during the pandemic, were retrospectively approved. It was noted that no payments have been made this year to St Oswald's PCC and the Clerk agreed to ask their Treasurer to invoice the Council as soon as possible.
- b. It was resolved to increase the 'home working' allowance for the Clerk to £6 weekly, in line with HMRC increasing the tax-free amount from £4 to £6 weekly, backdated to 1st April 2020.
- c. It was resolved to share the cost of the ZOOM licence (until May 2021) with Kirkby Lonsdale Town Council. (The cost for Burneside is £12.54).
- d. The Annual Pay Award for the Clerk, as recommended by NALC/SLCC, was agreed. There is an increase of 2.75%. (The Clerk is currently employed for 12 hours weekly on SCP23).
- e. The report 'Putting the buzz back into Burneside' was considered. A grant of £525 from SLDC will be applied for and it was resolved that the Council will top this up as required. Councillor Bell offered to contribute £250 from her Councillor's allowance. It was noted that the Millennium Green Trust would like to be involved in this project.
- f. It was agreed in principle to approve a 'bespoke' Housing Needs Assessment, as a first step in the Neighbourhood Plan. Copies of other Assessments will be circulated to Councillors. The cost could be up to £3,800 and final details will be confirmed at a future meeting.

- g. Consideration was given to reimbursing the residents at Carling Steps, who have sorted out the field drain causing flooding in the area and is now working. The cost was around £450. It was felt that the landowner should be responsible for this, or at least part of it, and Councillor Ridyard agreed to follow this up.

20/57 Updates:

Councillor Will Huck said he is awaiting quotations for the Burneside/Bowston entry signs, four for Burneside and three for Bowston. He is also awaiting a quotation for the 'No HGV's' on Sharpes Lane.

20/58 Traffic issues:

Councillor Ridyard reported that, despite it being almost a year since the site meeting, the Traffic Plan has not yet been produced by CCC Highways. Residents at Bonningate have written again to the Council regarding the constant danger caused by speeding traffic through the 'pinch points'. A further approach will be made to CCC Highways and a reminder the cycle lanes have also been requested at various locations.

Councillor Bell reported potentially serious problems caused by vehicles exiting the layby at Gateside Farm and said that CCC Highways are looking into this problem.

20/59 Tree planting project on Potter Fell:

Councillor Huck said he had inspected the proposed site two weeks ago. Councillor Notley is applying to the Woodland Trust for a grant, with a view to planting in November. Councillor Huck is asking if an Environmental Impact Assessment is required. The Clerk has written to Mr Sutton, the Councils tenant of the land concerned and awaits a reply with his view on this matter. Councillor Bell agreed to make further contact with him.

20/60 Neighbourhood Plan:

At present, the Council is just in the very early stages of the Plan and has recently provisionally commissioned a Housing Needs Assessment, to be carried out in due course. The Residents Association will be invited to participate along with other stakeholders in designing a "bespoke" assessment. This will be an agenda item for the next meeting.

20/61 Allotments in Burneside:

This has been raised by Councillor Notley and will be an agenda item for the next meeting. Councillor Ridyard will ask what she has in mind. The Clerk explained that if requests are made for allotments to be provided in the parish, the Council must at least make serious enquiries as to the feasibility of doing this.

20/62 Community fridge:

There is concern that, in the community Food Bank, especially during the hot weather, the food quickly decays, and a Community Fridge would be a useful provision for the next year. It was resolved that the Council will work closely with the Residents Association on this, and Councillor Ridyard will copy the information she has, to Councillor Alder and to the Residents Association.

20/63 Biodiversity Study:

The Lancaster University student is due to submit his final report in early September and it was reported that progress has been impressive. Councillor Will Huck is arranging a biodiversity meeting on 30th September, either in St Oswald's Church or in the Bryce Institute.

20/64 Open Forum: None.

20/65 Date of the next meetings:

Tuesday 13th October 2020

Tuesday 1st December 2020 (Precept Meeting)

(both by ZOOM at 7pm).

The meeting closed at 8pm.

Signed:

Dated: